



## **JOB DESCRIPTION**

# **HOME HEALTH AIDE**

**REPORTS TO:** SUPERVISING REGISTERED NURSE

**DEPARTMENT:** CLINICAL

### **POSITION SUMMARY:**

Works under the supervision of the designated Registered Nurse. Provides direct client care as assigned by the Registered Nurse. Provides quality and delivery of home care services. Assist in the home care services that reflect the home care agency philosophy and standards of home health nursing care of assigned clients.

### **POSITION QUALIFICATIONS:**

- High school graduation required.
- Home Health Aide certification required as obtained through successful completion of an approved program.
- Shall have one year-full-time experience in home health care in an institutional setting, such as a hospital or nursing home, OR Shall have one-year full-time experience within the last five years in direct client care in a home health agency setting; OR
- Evidence of sympathetic attitude toward care of the sick.
- Demonstrated ability to read, write, and carry out directions.
- Evidence of maturity and ability to deal effectively with job demands
- Good verbal and written communications skills required.
- Attends twelve (12) hours of Aide oriented in services per year.
- Participates in professional meetings when directed.
- Shall have a criminal history check conducted prior to being offered permanent employment with this agency.
- Is able to work closely supervised to ensure competence in providing client care.

## PHYSICAL REQUIREMENTS:

- Visual/hearing ability sufficient to comprehend written/verbal communication.
- Ability to perform tasks involving physical activity, which may include heavy lifting and extensive bending and standing.
- Ability to deal effectively with stress.
- Able to work a minimum of 40 hours per week.
- Able to bend and stand an average of 6 hours per day.
- Able to lift up to 50-75 pounds.
- Able to write up to 3 hours per day.
- Able to work in a stressful environment.
- Able to drive 45-50 miles per day.
- Able to assess and communicate with ill clients, co-workers, and general public.
- Is neat in appearance and practice, with good personal hygiene.

## DUTIES:

1. Ensure quality and safe delivery of home care services.
  - Participates in development and implementation of client plans of care per home care agency policy and procedure, as appropriate.
  - Participates in client case conferences according to home health care agency policy and procedure, as appropriate.
  - The provided home health aide services reflect client plans of care.
  - Information regarding client plans of care is submitted to the Home Care Registered Nurse in a timely manner.
2. Implement current Home Health Aide services.
  - Client plans of care are discussed with the Home Care Registered Nurse on regular basis.
  - Client clinical records are documented per Home Care agency policy and procedure.
  - Client assignments and reports are received from the Home Care Registered Nurse.

## Acknowledgement:

\*I have reviewed my job description and agree to perform all duties mentioned to the best of my ability; I understand that my job duties may change as the needs of the agency change. I further agree to notify my immediate Supervisor if I am unable to complete any of my job duties in a timely manner.

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Employee Signature

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Date